



SEAR ROGERS INTERNATIONAL SCHOOL

Portion A, 4/F., Podium E, Riviera Gardens, Tsuen Wan, N.T.
Tel: 2547 5479 Fax: 2547 0673 Email: enquiry@sris.edu.hk

SRIS Student Application Form

We are very pleased that you have chosen SRIS for your child's education. For the most up-to-date information on the school's education programme, admissions policy and procedures, please refer to <https://www.sris.edu.hk>. You may wish to have a look at the information prior to submitting an application.

To help you complete this application form with ease, our form is divided into 4 major sections:

- 1) Applicant's Personal Information
- 2) Family Contact Information
- 3) Applicant's Education Background
- 4) Other Information

You can download the form and fill it out, then scan it and email to our Office. To submit a hard copy application, please complete this application form and send it together with the documents listed in the checklist below to:

*Admissions,
Sear Rogers International School
Portion A, 4/F., Podium E, Riviera Gardens, Tsuen Wan, N.T.*

CHECKLIST

For the applicant

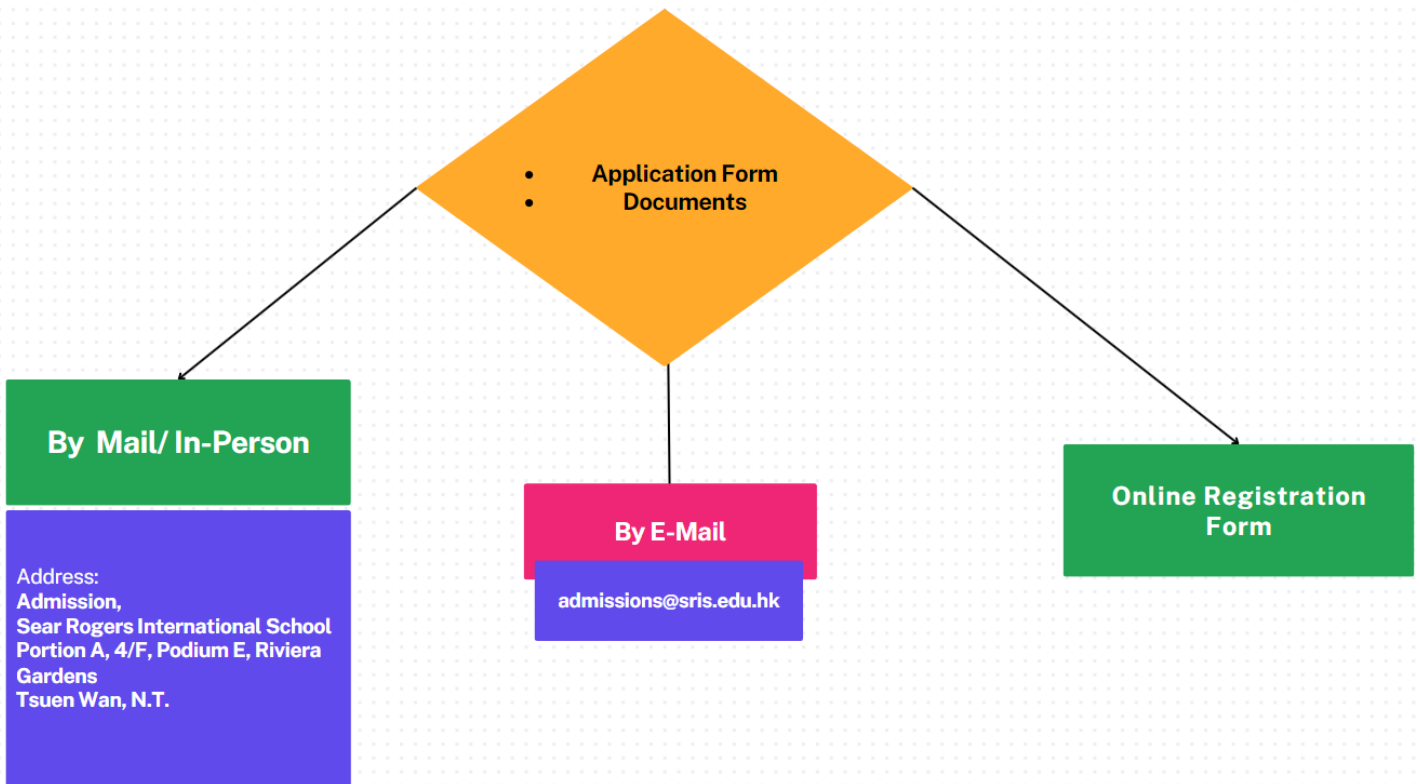
- One recent passport-sized photograph, to be placed on the space provided in the application form
- Copy of birth certificate
- Copy of passport
- Copy of valid visa to remain in Hong Kong, if applicable
- Copy of Hong Kong identity card, if applicable
- Copies of the most recent two years' school reports, if applicable
- Admissions report sent by current school directly to SRIS (for primary school applicants only)
- Proof of address (tax bill, utility bill, bank statement, etc)
- Two pre-stamped envelopes

For both parents or legal guardian

- Copies of passports
- Copies of Hong Kong identity cards, if applicable



PROCEDURES





Please complete all sections of the application form:

Grade level applying for: _____ Secondary _____

Expected entry: _____ / _____
(Month) (Year)

Recent photograph
of applicant

1: Applicant's Personal Information

Applicant's Name
(as per passport):

(Family name)

(Given name)

Chinese Name: if any:

Preferred Name:

Date of Birth:

(YYYY-MM-DD)

(Nickname)

Race/Ethnicity:

Gender:

M

F

Passport no.:

Citizenship:

Birth Certificate no.:

Place of Birth:

Hong Kong

Permanent Resident:

No

Yes

HK ID, if any

Have you previously
applied to SRIS?

No

Yes, please indicate the year of entry:

Languages spoken by applicant (please tick the appropriate checkbox)

	English	Putonghua	Cantonese	Others (please specify)
Language(s) spoken at home (choose all that applies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
1 st Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
2 nd Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

*All applicants will be tested in English and may be tested in Putonghua.



2: Parents Information

Hong Kong Home Address

Mailing Address (if different)

Flat / Floor / Block: _____

Building: _____

Street no. & Name: _____

District / Town: _____

Region: HK Island Kowloon

HK Island Kowloon

N.T. Outlying Islands N.T. Outlying Islands

Home Phone no: _____

Relation to Applicant Father Stepfather Divorced
 Separated Deceased

Mother Stepmother Divorced
 Separated Deceased

Title Mr Dr Prof

Mrs Ms Madam Prof

Others: _____

Dr Others _____

Name (as per passport) _____

(Family Name) (Given Name)

(Family Name) (Given Name)

HK ID no. (if any) No Yes, please input expiry date:

No Yes, please input expiry date:

Permanent Resident: _____

Passport no.: _____

Citizenship: _____

Race: _____

Occupation / Job Title: _____

Company's Name & Address: _____

Office Phone no. _____

Mobile phone no.: _____

Email Address (only 1 email per person): _____



Alumni of SRIS: No Yes, left in year _____ No Yes, left in year _____

Applicant Lives With (choose all that applies): Father Mother Guardian Stepfather Stepmother Others _____

Legal Guardian’s Information* (if applicable)

Name (as per passport): _____

Relation to Applicant: _____

HK ID no. (if any) _____

Contact Phone No.: _____

Email Address: _____

3: Applicant’s Education Background

School(s) Attended (starting with current or most recent school)

Name of school(s)	Country	Language of instruction	Level (From – To)	Date (From – To)
			to	to present
			to	to
			to	to

Address of Current or Most Recent School: _____

Phone no.: _____ Email: _____

Any other information about your child’s educational background which may be relevant to the application?



4: Additional Information

Has the applicant repeated or advanced any grades? No Yes, please provide details:

Does the applicant have any special educational needs? No Yes. If yes, please specify:

Does the applicant have any health/medical/physical concerns? No Yes. If yes, please specify:

Does the applicant take any medication prescribed by a doctor? No Yes. If yes, please specify:

Does the applicant have any serious allergies (e.g. food, medications)? No Yes. If yes, please specify:

5: Other Information

How did you hear about SRIS (tick all that applies)?

- School websites
- Internet search
- Exhibitions / Fairs
- Education agent / consultants
- School events such as Family Festival, open days, school tours, etc.
- Newspaper or magazine advertisements
- Social media
- Introduced by : _____
- Others, please specify: _____



Parental Agreement

It is important that parents read and understand the following before submitting an application for a place in SRIS on behalf of their child.

1. This application is only considered complete once the full application fee of HK \$600 has been received in cash or by cheque made payable to "Sear Rogers International School". Receipt of the application fee provides no assurance that an admissions assessment or school place will be offered. Only complete applications will be processed by the school.
2. The application fee is non-refundable and non-transferable. Applications received are only valid for the year of entry as per the application form and cannot be deferred to another academic year. If an offer of a place is made for an academic year and the applicant wishes to defer entry to another academic year, the applicant will be required to submit a new application and undergo another admissions assessment.
3. Apart from the application fee, no other fees are required to be paid in connection to the submission of this application. Offering any advantages to SRIS and the school's staff in relation to the application may constitute a bribery offence under the laws of Hong Kong. If such a situation was to occur, SRIS reserves the right to restrict the admissions entry or withdraw the admissions offer.
4. If an applicant is absent for an admissions assessment without first notifying the Admissions Team, the school reserves the right to close an application without further notice.
5. SRIS has permission from the parent(s)/legal guardian(s) to obtain records from the applicant's current and previous schools.
6. A student may only enroll in SRIS if he/she is living with a parent or legal guardian who is a full-time resident in Hong Kong.
7. In accordance with the regulations of the Education Bureau and Immigration Department of Hong Kong SAR, all SRIS students must hold a valid Hong Kong permanent ID card and/or a valid passport with authorized residency status. A visitor visa does not entitle the holder to attend SRIS.
8. The school tuition fees are payable monthly as per the Fee Schedule. Payment should be made by the first of each month in cash or by cheque made payable to "Sear Rogers International School".
9. The information provided in the application is accurate and complete to the best of the parent's/legal guardian's knowledge. SRIS reserves the right to restrict admissions entry or withdraw an admission offer if any information about the applicant is found to be inaccurate or if any important information is withheld from the school during the admissions process

Privacy Policy

1. The personal data collected from applicants and/or their parents/guardians in this application form will be used by Sear Rogers International School ("SRIS") for various purposes including but not limited to:
 - assessing the suitability of applicants for places in SRIS
 - processing applications for admissions
 - verification of the applicant's examination results, academic records and other information
 - school administration and operation after admissions
 - statistical and research purposes; and
 - other school related purposes.
2. Personal data of applicants and their parents/guardians collected pursuant to this application form will be handled by relevant SRIS staff members and will be kept confidential.
3. SRIS may disclose some of the data to third parties such as agencies (including the Hong Kong government), service providers and contractors appointed by SRIS to undertake some of its academic, pastoral and administrative functions.
4. Apart from the parties listed above, SRIS will not disclose any personal data to any external bodies or organizations unless:
 - such disclosure is expressly provided for under this Statement;
 - permitted to do so by the applicant or his/her parent/guardian; and/or
 - permitted or required by law.
5. Personal data may be stored in the SRIS database systems and online portals and whether the application is successful, such personal data will form part of the applicant's official student records.
6. After enrolment, SRIS may place a student's name, photos, video clips or documentation of school work in SRIS website for publications

By signing and submitting this application form to Sear Rogers International School or SRIS, I verify that I have read, understood and agree to

1. The school's admission policy and procedures, and
2. The statements in the Privacy Policy and Parental Agreement

Signature of Parent

Name of Parent

Date